



Vermont State Leadership Conference

Teacher Packet
March 5 & 6, 2026

*Norwich University
Northfield, Vermont*

General Information

Utilize this packet to have a successful State Leadership Conference (SLC).

Conference Date/Location

The Vermont FBLA High School SLC will be hosted at Norwich University, March 5 - 6, 2026.

Eligibility

All attendees, including students, advisers, and chaperones, are REQUIRED to register. All chapters must have a school-approved adult chaperone on-site for the duration of the conference. Only paid members whose membership dues are recognized by the National FBLA Office can register for the conference. On-site registration and/or registration changes will not be allowed.

Pre-Conference Information

- Materials Pick Up Instructions
 - Chapter materials can be picked up starting at 7 PM on Wednesday, March 4, 2026, at the Information Desk at the Lobby outside of the Mack Hall Auditorium until 8 PM, while the State Officer Team practices.
 - Chapter materials will not be provided to advisers with outstanding balances. Checks will be accepted before materials are handed out.
- Essential Policies and Resources
 - Conference attendees are expected to abide by the following:
 - [Honor Code](#)
 - [Conference Code of Conduct](#)
 - [Dress Code](#)
 - Adviser Responsibilities – **Coming Soon!**
- Additional SLC Programming
 - Game Night with the State Officers

- The State Officers are sponsoring a game night on Thursday, March 5. There will be various board games and light snacks from 6 – 8 PM at Norwich University.
- Adviser Lounge
 - This will be a space where advisers can take a few minutes to relax while their students are competing and network amongst yourselves or with partners.

Agenda (Overview)

A quick at-a-glance view of what to expect each day is listed below.

Date	Activities
Thursday, March 5	Competitive events, limited activities, Norwich University tours
Tuesday, April 14	Opening Session, Completion of competitive events (if needed), workshops, Expo, Awards of Excellence Ceremony

Agenda (Detailed)

Specific information and locations are listed below for key events. ***The agenda is subject to change up until the day of the conference.***

2026 High School State Leadership Conference
March 5-6, 2026
Norwich University, Northfield, VT
Times and Events Subjected to Change

THURSDAY, MARCH 5		
Time	Activity: <i>Must be in Professional Business Attire</i>	Location
9:00 AM - 11:00 AM	Registration Pick Up	
9:00 AM – 11:00 AM	Judge Manager & Competitive Event Judge Meeting Welcome Committee Orientation	Plumley Armory

9:00 AM - 5:00 PM	Adviser Lounge	
10:00 AM - 12:30 PM	Check-In & Holding Area Competitive Events	Plumley Armory
9:00 AM - 11:00 AM	Norwich University Tours	
10:00 AM – 12:00 PM	Activities (TBD)	
12:00 PM – 1:30 PM	Lunch Rotations	
2:00 PM- 3:00 PM	Judge Manager & Competitive Event Judge Meeting	Plumley Armory
2:30 PM – 5:30 PM	Check-In & Holding Area Competitive Events	Plumley Armory
6:00 PM – 8:00 PM	Game Night with the State Officers	

FRIDAY, MARCH 6		
<i>Time</i>	<i>Activity: Must be in Professional Business Attire</i>	<i>Location</i>
8:30 AM	Chapter Arrival & Registration to Start	Mack Hall Auditorium
8:30 AM – 9:15 AM	Registration & Delegate Confirmation	Mack Hall Auditorium
8:30 AM – 9:00 AM	Candidate Screening Candidates must report to Emma Locke before setting up their campaign table	

9:20 AM – 9:45 AM	Opening Session Recognized during this session: • Welcome from Team 54 State Officers • Welcome from Norwich University • Announcements • Business Achievement Awards Recognition • State Projects ○ Vermont Teddy Bear ○ Vermont Alzheimer's Association • Businessperson of the Year	Mack Hall Auditorium
9:30 AM – 12:00 PM	Campaign Booth Set Up	
9:45 AM – 10:15 AM	Keynote Speaker: Alanna Luciano, Canaan Memorial High School Alumni	Mack Hall Auditorium
10:15 AM – 10:30 AM	Candidate Introductions & Speeches	Mack Hall Auditorium
10:30 AM – 10:45 AM	Candidates & Delegate Meeting	Remain in Mack Hall Auditorium
10:45 AM – 1:30 PM	Adviser Lounge Workshops & Activities Expo	
11:45 PM – 2:00 PM	Lunch Rotations	
12:00 PM - 1:30 PM	Team 55 (2026-2027) State Officer Voting	
2:15 PM - 4:30 PM	Awards of Excellence Ceremony Recognized during this session: • VT FBLA Year in Review • State Officer Farewells • Adviser of the Year • Alzheimer's Association • Competitive Event Winners • Chapter of the Year • State Officer Team 55 Announcement	Mack Hall Auditorium

Competitive Events

- ID Required
 - Mirroring NLC, picture identification (physical or digital driver's license, passport, state-issued identification, or school-issued identification) will be required when checking in for the live competitive events on March 5, 2026.
- Schedules
 - Conference schedules will be confirmed following the verification of registration by the state office.
 - Performance Event schedules will be created and released following the verification of registration and submission of prejudged materials. The anticipated release date is around February 23, 2026.
- Event Specific Information
 - [Competitive Events Guidelines](#)
 - Policy & Procedures Manual – **Emailed to Advisers on January 8, 2026**
- Adviser & Chaperone Duties – **Coming Soon**
 - All adults registered for the conference are expected to serve in a role to support the conference. If the role you are assigned is related to competitive events, more detailed information is provided below on role expectations:
 - Performance & Role Play Events:
 - [Judge Manager](#)
 - [Prep Room Manager](#)
 - [Performance Event Timer](#)
 - [Performance Event Check-In](#)
 - Miscellaneous:
 - [Information Desk](#)
 - [Campaign Booth Monitor](#)
 - [Voting Monitor](#)
 - [Workshop Manager](#)
- Judges
 - Judges are always needed to host a successful event. If you know of individuals who could be interested in serving as a judge, share the [Judge Recruitment Form](#) with your network of business professionals.

Conference Details

Busing Information

- TBD where the buses will drop off

Name Tags Required During Entire Conference

All registered attendees will receive a name tag onsite that must be worn to all conference-related activities. This is for the safety of all attendees.

Expo Fair

To mimic the National Leadership Conference, we will have an expo space where you and your students can speak with vendors about potential business opportunities or learn more about their organizations. Please share our [Expo Form](#) to have a more robust experience for the students. As this is the first year after a 2-day conference, we expect this section of the program to grow over time.

Workshop Details

Workshops are designed to offer a mix of leadership, communication, and campus experiences. Each will be offered at least twice, sometimes more.

Voting Delegates

Voting Delegates (two per chapter) are registered during the registration process. Voting delegates are expected to present their name badge with the Voting Delegate ribbon and ID when checking in to vote. If chapters need to update their voting delegates, they must contact the state office before the conference or make the change in person at the Information Desk.

Award Session

If members are not able to attend the Awards Session, please send someone to collect the medal on stage. No one is allowed to go on stage unless permission is given by the VT FBLA Executive Director.

Supervision & Conduct

Please remind students that they represent their school, their community, and Vermont FBLA.

Expectations include:

- Respect for all speakers, peers, and volunteers, including staying engaged, asking questions, and being curious throughout the day.
- Arrive on time throughout the conference. Arriving on time means showing up at least 10 minutes early.
- Appropriate language and behavior.
- Staying within assigned session areas.
- No food or drinks (other than water) in workshops.

Advisor/Teacher Lounge

A quiet space will be available for advisors to network, relax, or work during sessions. Coffee and light refreshments will be provided.

Social Media & Photos

Encourage students to tag @vtfbla on Instagram and Facebook with the hashtag #VTFBLALeadership. Please ensure you have photo permission for all attending students by completing the [Vermont Comprehensive Consent Form for Career and Technical Student Organizations](#). This form is required annually; the form can be updated to reflect the travel dates in any given school year once VT FBLA announces its conference dates. Additionally, students from River Valley Career Center will be taking videos throughout the day to showcase on our website for next year.

National Leadership Conference

If students place in the top four of their respective events, they will have the opportunity to represent Vermont at the National Leadership Conference. Specific deadlines related to the NLC will be added as they become available and posted on the [Vermont FBLA National Leadership Conference](#) page.

Questions or Assistance

VT FBLA Staff & Volunteers will be located throughout the event to assist.

For any questions, visit the registration table or contact:

Contact: Krista Sherman, State Director